

Easily submit a travel notice through online banking. Simply login and follow the steps below.

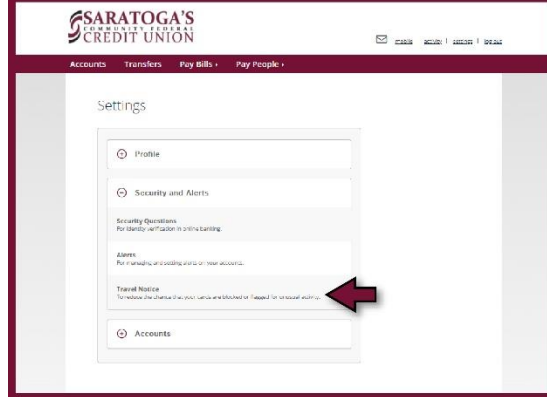
## Step 1

Log into Online Banking and select the Settings link. Under Settings, click on the Security and Alerts tab.



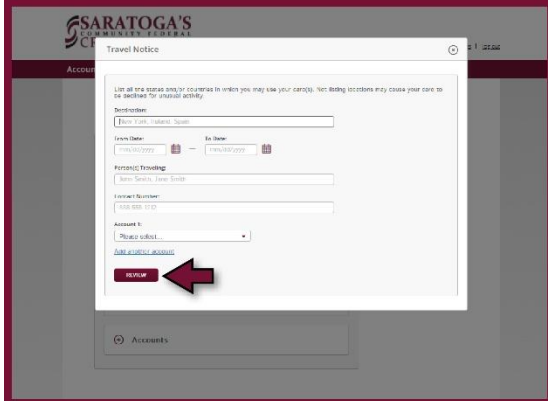
## Step 2

Select *Travel Notices* to submit your travel information.



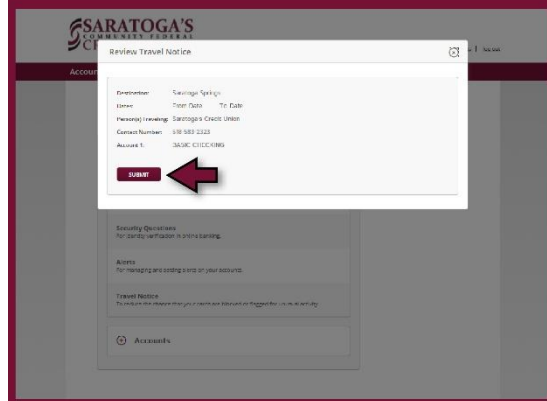
## Step 3

Enter your destination, travel dates, person(s) traveling, contact number and account(s). Select Review when done.



## Step 4

Review your travel information and select *Submit*.



## Congratulations!

You have successfully submitted your travel request.

